

# Pre Industrial Research and Development Laboratory Center (Pre - R&D Lab)- Application Form

CRDC Facilitation Centre at SIIT

The Sirindhorn International Institute of Technology (Bangkadee Campus), Thammasat University (Rangsit Campus)

160 Moo 5 Tiwanon road Bangkadee Muang Pathumthani 12000 Tel +66 2501 3505 – 20 ext 6016

Applicant information			
Name :		Position :	
Address :		Postcode :	
		E-mail :	
Tel no. :			
Thai National ID card number (Thai) :			
Passport Number (Foreigner) :			
Company Information			
Name :			
Address :		Postcode :	
		Website :	
Tel no. :		Fax no. :	
Authorized Capital :		Annual income :	Number of Employees :
Business Type : <input type="checkbox"/> Automotive <input type="checkbox"/> Electronics device <input type="checkbox"/> Materials and manufacturing <input type="checkbox"/> Food and beverages			
<input type="checkbox"/> Electronics media <input type="checkbox"/> Energy and environment <input type="checkbox"/> Medical <input type="checkbox"/> Others (Please specify).....			
Company's own technology :			
Facility Requirements (Pre-R&D Lab center, 3 <sup>rd</sup> floor, BKD Building, SIIT)			
Space for research and other activities: <input type="checkbox"/> 20 m <sup>2</sup>			
Duration : <input type="checkbox"/> 1 year <input type="checkbox"/> 2 years			
Number of company staff at Pre-R&D Lab center*: ..... (Please specify the detail below)			
Name (Can be specified later)		Degree/Certificate	
1.			
2.			
3.			
4.			
Number of tools and equipment*: ..... (Please specify the detail below)			
Tools/Equipment	Weight (kg)	Size (W x L x H)(m)	Price (Baht)
1.			
2.			
3.			
4.			
Activity Plan at Pre - R&D Lab			
<input type="checkbox"/> 1. Seminar and training	<input type="checkbox"/> As attendee.....per year	Topic of interest:	Number of attendee/s per seminar/training:
	<input type="checkbox"/> As organizer.....times per year	Presented topic:	Number of attendee/s per seminar/training:
<input type="checkbox"/> 2. Research collaboration	<input type="checkbox"/> with university and government sector <input type="checkbox"/> with Thai industry		
	<input type="checkbox"/> with foreign industry <input type="checkbox"/> with other partner/s (Please specify).....		
Research fund per year:			



<input type="checkbox"/> 3. Staff development	Company staff (fill out the expected number in each topic) <input type="checkbox"/> by participating in seminar..... <input type="checkbox"/> by participating in research..... <input type="checkbox"/> etc. .... (Please specify the activity)..... <hr/> Education/Government/Private sector staff (fill out the expected number in each topic) <input type="checkbox"/> allowed for internship at the facility (.....per year) <input type="checkbox"/> allowed for R&D collaboration (.....per year) <input type="checkbox"/> allowed for facility visiting (.....per year)
<input type="checkbox"/> 4. Innovation P.R.	<input type="checkbox"/> participate in the quarter exhibition organized by the center <input type="checkbox"/> participate in other projects <input type="checkbox"/> not participate
<input type="checkbox"/> 5. Other activities (Please specify the activity)..... ..... .....	

**Note** \*Please submit supplementary document/s if there is not enough space to complete the information about the company staff, tool and equipment in this application form.

I hereby agree to join the center for receiving the additional fund/support for facility usage in SIIT in order to perform the activity leading to improvement of research and development in my company. I will comply with and pay the expenses as follows:

- |  |   |
|--|---|
| 1. Monthly facility maintenance expense at the rate of 275 baht per m <sup>2</sup>                                   | 2. Electricity and telephone bills at the actual usage rate                       |
| 3. Property insurance equivalent to 2 months of facility maintenance   | 4. Perform the decoration and be responsible for the total cost                   |
| Expense (will be returned after return the use of the facility, amount will be deducted for damages of losses found) | 6. Any activity must be conducted according to the regulation of person in charge |
| 5. Acquire fire insurance  |   |

I will hold responsibility to the facility property involved in the facility building and all equipment from/and against any damages and losses. I admit to repair any damaged item to the original condition or deduct the insurance. I will indemnify here of the additional damaged cost in case the insurance is not enough to cover the damage.

Company seal (if available)

(Signature).....  
 (.....)  
 Applicant  
 Date.....

**Application documents**

1. 1 copy of citizen or passport card (with certified true copy)
2. 1 copy of business registration (with certified true copy)
3. 1 copy of all tools, equipment, and machine details.

**For the authorities**

Already checked the application form and documents and should

Request additional documents as follow .....

.....

Offer for further consideration

(Signature) .....

(.....)

Authority

Date .....

**Consideration result**

Approved the request for usage the facility area of .....m<sup>2</sup> for .....year.

Unapproved

Additional comment .....

(Signature).....

(.....)

Authorized to signed

Date .....

**Please send the application form and documents via the post to**

Dr. Virach Sornlertlamvanich  
 CRDC Facilitation Centre at SIIT  
 The Sirindhorn International Institute of Technology (Bangkadee Campus), Thammasat University (Rangsit Campus)  
 160 Moo 5 Tiwanon road Bangkadee Muang Pathumthani 12000 Tel +66 2501 3505 – 20 ext 6016 email Virach@siit.tu.ac.th

